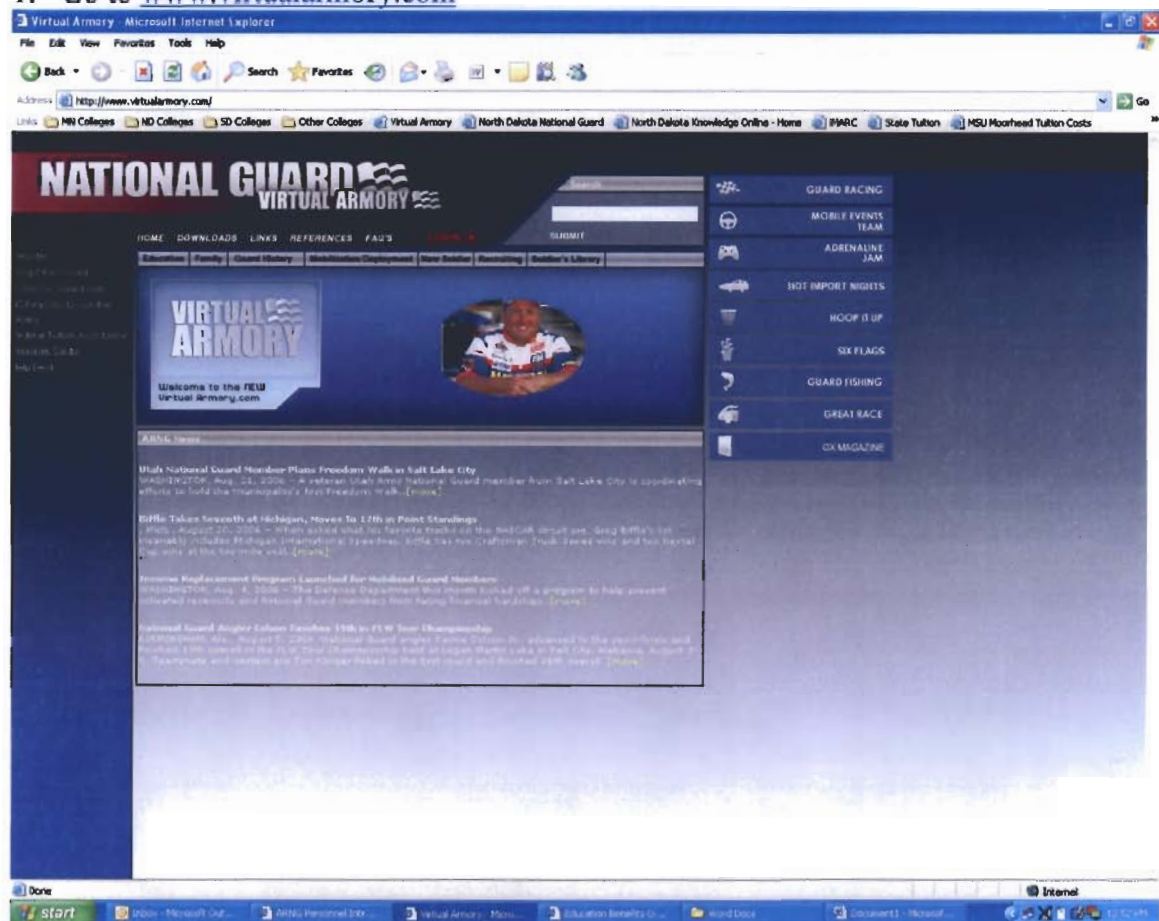


1. Go to www.virtualarmory.com




2. On the left hand side of the screen, click on Federal Tuition Assistance (if nothing happens, disable pop-up blocker)
 - a. To disable the pop-up blocker in Internet Explorer
 1. Click on Tools
 2. Click on Internet Options
 3. Click on the Privacy Tab
 4. Remove the check mark from Block Pop-ups
3. Enter in your AKO username and password and click on submit and you will see this screen
4. Click on Apply for Tuition Assistance

Education Benefits Online - Microsoft Internet Explorer

File Edit View Favorites Tools Help


Address: <https://www.nationalguardbenefits.com/EBOnline.aspx>

Links: MN Colleges ND Colleges SD Colleges Other Colleges Virtual Army North Dakota National Guard North Dakota Knowledge Online - Home INARC State Tuition MSU Moorhead Tuition Costs



ARNG

NATIONAL GUARD BENEFITS ONLINE



SOLDIER TOOLS

APPLY FOR TUITION ASSISTANCE

New Online Process

You may now enter and submit your TA application [online!](#)
[System Requirements](#)
[Procedures & Guidelines](#)
[State Education Offices](#)

Tuition Assistance Contact Information:
 Donavan Blazek
 (701) 333-3064
donavan.blazek@us.army.mil

CH 1607 (DRAP) Notification Letter

CH 1607

Reserve Education Assistance Program (REAP) was established as a part of the Ronald W. Reagan National Defense Authorization Act for Fiscal Year 2005. It is a new Department of Defense education benefit program designed to provide educational assistance to members of the Reserve components called or ordered to active duty in response to a war or national emergency (contingency operation) as declared by the President or Congress. This new program makes certain reservists who were activated for at least 90 days after September 11, 2001 either eligible for education benefits or eligible for increased benefits. To view your notification, [click here](#).

CH 1606 Selected Reserve NOBE

CH 1606 NOBE

You can print your CH 1606 Notice Of Basic Eligibility (NOBE) online!

GET YOUR MILITARY TRANSCRIPT

AARTS Military Transcript

Visit the [AARTS web site](#) to view a copy of your AARTS Military Transcript. You and your States Education Services Officer (ESO) can then determine if your military experience may earn you college credit.

GI Bill Support Team Contact Information:

LOG-ON

AKO ID:
chad.smetad

Name:
SMESTAD CHAD

GI BILL Home

[My ARNG GI BILL Home Page](#)

TA Program

[My Tuition Assistance \(TA\) Home Page](#)

start | Internet

On the next screen, you will need to read through the Statement of Understanding and select "Agree" for each statement and click on continue.

Education Benefits Online - Microsoft Internet Explorer




Address: https://www.nationalguardbenefits.com/1A2171/Instructions Microsoft Internet Explorer

Federal Tuition Assistance Online Application Request

STATEMENT OF UNDERSTANDING

Print the Statement of Understanding to keep in your personal files

| Statement of Understanding Agreements | AGREE | DISAGREE |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|
| 1. I am aware that I may receive up to \$4,500 dollars per fiscal year at a rate of \$250 (semester) 167 (quarter) and 16.66 (clock) credit. ARNG FTA does not cover a course CEUs rendering continuing education units (CEUs). | <input type="radio"/> | <input type="radio"/> |
| 2. I understand that ARNG FTA is available to all Guard members on a first come/first serve basis. I understand that it is not a guaranteed benefit and is only available based on federal funding. | <input type="radio"/> | <input type="radio"/> |
| 3. I understand that ARNG FTA program is used only for coursework related to a certificate/license, associate, bachelors, and masters/first professional degree only. Doctorate degrees candidates are not eligible. | <input type="radio"/> | <input type="radio"/> |
| 4. I understand and agree to reimburse or suffer "recoupment" action for tuition paid if I withdraw or do not complete a course (except for reasons beyond my control as determined by the State Education Service Officer (ESO) or NAG. | <input type="radio"/> | <input type="radio"/> |
| 5. I understand that ARNG FTA is not a guaranteed benefit, and that I must be a satisfactory participant to remain eligible for this program. | <input type="radio"/> | <input type="radio"/> |
| 6. I understand that ARNG federal tuition is only applicable to nationally or regionally accredited university/college programs that are recognized by the Department of Education. | <input type="radio"/> | <input type="radio"/> |
| 7. I understand that if I decide not to use tuition assistance, I must notify my state's ARNG Education Service Office. | <input type="radio"/> | <input type="radio"/> |
| 8. I understand that ARNG FTA must be applied for by the start date of the class for which I am seeking funding. Applications received after the start date will not be approved. | <input type="radio"/> | <input type="radio"/> |
| 9. I understand that if grades or completion notification from my school is not submitted to the education office within 30 days of the originally scheduled course completion date, my account will be locked and ARNG FTA privileges will be suspended until all grades or notification is received and updated. | <input type="radio"/> | <input type="radio"/> |
| 10. I hereby consent to the release of financial information pertaining to my student account and the release of grades and/or course completion status at the institution indicated on my request for Army National Guard Tuition Assistance to the ARNG Education Services Office processing tuition payment(s) on my behalf. | <input type="radio"/> | <input type="radio"/> |
| 11. I understand that courses must be started and completed prior to my ETS date. | <input type="radio"/> | <input type="radio"/> |

 CONTINUE
  CLOSE
  HELP

Done

military experience may earn you college credit

GI Bill Support Team Contact Information:

- Verify that all of your contact information is correct and enter in your daytime telephone number and click on continue.

FTA Online Application - Web Page Dialog

Federal Tuition Assistance Online Application Request

Your FTA Manager is
 ILT Donavon Blazek, (781) 333-3884
donavon.blazek@us.army.mil




Total Costs: 0
 FTA (Estimate): 0
 Cost To You: 0

CONTACT INFORMATION

Below is your personal contact information required to submit your application for ARNG Federal Tuition Assistance (FTA).

- The information below comes directly from official National Guard databases. Please contact your unit clerk or unit administrator to update your official record.
- Please provide your current phone number and address information so we may contact you if necessary.
- Fields marked "REQUIRED" must be entered to submit your application.
- Click "Continue" when Contact Information is complete.

| | | | | | |
|------------------------------|---------------------------------------------------------------------------------------------------------|------------------|----------|---------------------|-------|
| SSN | [REDACTED] | | | RANK | SGT |
| LAST NAME | SMESTAD | FIRST NAME | CHAD | MIDDLE INITIAL | |
| DAYTIME PHONE (REQUIRED) | | NIGHTTIME PHONE | | FAX NUMBER | |
| HOME ADDRESS | | | | | |
| STREET (REQUIRED) | 1508 1ST AVE NW APT B | | | | |
| CITY (REQUIRED) | MANDAN | STATE (REQUIRED) | ND | ZIP CODE (REQUIRED) | 58554 |
| AKO EMAIL ADDRESS | Email on the status of your request will be sent to your AKO Email Address. chad.smestad@us.army.mil | | | | |
| PERSONNEL INFORMATION | | | | | |
| GRADE | E5 | UNIT/UNIT STATE | P1EC0 | ND | HQS |
| ETS/HRD | 20070809 (YYYYMMDD) | PERQ | 19980810 | (YYYYMMDD) | |

 CONTINUE
  REVIEW
  HELP

A...P...P...P...

Select which school you are going to (To select a school, click on the select school link).

FTA Online Application - Web Page Dialog

Federal Tuition Assistance Online Application Request

Your FTA Manager is
H.T. Donovan, Director (701) 533-1004
hdonovan@nd.gov

Total Costs: **0.00**
FTA (Estimated): **0.00**
Cost To You: **0.00**

POLICY CONTACT SCHOOL COURSE REVIEW TECH SUPPORT

MODAL CONTAINER Web Page Dialog

Accredited School List

View Accredited Schools in the State of:
North Dakota

Click on a letter to view all schools beginning with that letter

A B C D E E G H I J K L M
N O P Q R S T U V W X Y Z

Additional Search:

Enter additional search criteria for a more detailed search:

School Name:

City:

State: All States

Within miles of Zip Code

Search

Accredited School Search Results:

NOTE: Federal tuition assistance is only authorized for schools that are accredited by a regional or national accrediting association recognized by the U.S. Department of Education. Therefore, you may only select from the accredited institutions listed below. If your school is accredited but doesn't appear on this list, please contact your FTA Manager and request that the school be added. You will be able to submit your request online after the school is added to the list.

Click the desired school name to select the school.

| Name | Address | City | State | Zip Code | Phone | Fax | BOX |
|-------------------------|------------------|-------|-------|----------|--------------|--------------|-----|
| AAKERS BUSINESS COLLEGE | 4012 19TH AVE SW | FARGO | ND | 58103 | 701.277.3889 | 701.277.2604 | |

https://www.nationalguardbenefits.com/ShowModalContainer.aspx?File=APPTools/SelectSchool.aspx

DATA REQUIRED BY THE PRIVACY ACT OF 1974

AUTHORITY Title 18 USC 2007; Title 18 USC 2005

https://www.nationalguardbenefits.com/ApplicationFrameset.asp?SID=501904101

Page 3 Sec 1 3/3 At 6.3" In 5 Col 1

start | Desktop - Microsoft ... | arthur@nd.gov | arthur@nd.gov | Education Benefits | https://www.nd.gov | World Clock | Documents - Mr ... | 1.2.10.11

6. Select the State that your school is located in then click on the letter that the school starts with and locate the school in the list and click on it.
7. Choose your education goal and enter in the course begin and end dates

FTA Online Application - Web Page Dialog

Federal Tuition Assistance Online Application Request

Your FTA Manager is
 L.T. Dunsmuir Marsh, (781) 333-3064
dunsmuir.marsh@sea.army.mil

[POLICY](#) [CONTACT](#) [SCHOOL](#) [COURSE](#) [REVIEW](#) [TECH SUPPORT](#)

Total Cost: \$
 FTA (Estimate): \$
 Cost To You: \$

SCHOOL INFORMATION

Click the "Select School" link below to enter "SCHOOL INFORMATION".
 NOTE: Federal tuition assistance is only authorized for schools that are accredited by a regional or national accrediting association recognized by the U.S. Department of Education. If your school is accredited but doesn't appear on the list, please contact your FTA Manager (listed above left) and request that the school be added.

Enter "DEGREE INFORMATION" by selecting a "GOAL", "GOAL PROGRAM", and "GOAL CATEGORY" (if not already populated).

Enter the "COURSE BEGIN DATE" and "COURSE END DATE".
 NOTE: All courses entered in this application must have the same begin and end dates. Please submit a separate application for courses which start or end on a different date.

SCHOOL INFORMATION (REQUIRED)

[Select School](#)

SCHOOL NAME:

ADDRESS:

CITY: STATE: ZIP CODE:

DEGREE INFORMATION (REQUIRED)

GOAL: GOAL PROGRAM: GOAL CATEGORY:

STUDENT ID (OPTIONAL)

Online Requests for Federal Tuition Assistance should be submitted prior to the course begin date. If your course(s) began more than 30 days ago you will not be able to submit your request online and should contact your FTA Manager if you feel you are still eligible for Federal Tuition Assistance at this time.

COURSE BEGIN DATE (REQUIRED): (yyyymmdd) COURSE END DATE (REQUIRED): (yyyymmdd)

[BACK](#) [CONTINUE](#) [REVIEW](#) [HELP](#)

Page 1 of 10 - 10/10/2006 10:00:00 AM

8. Click on Continue

9. Enter the courses that you are enrolled in along with the number of credits and cost per hour for each course.

a. For the cost per hour, fill it in to the best of your knowledge. We will manually figure out the cost per hour once the application is received.

FTA Online Application Web Page Dialog

Federal Tuition Assistance Online Application Request

Your FTA Manager is
H.T. Deane on March, (703) 293-3884
deane.h.t@va.army.mil

Total Costs: **0.00**
FTA (Estimate): **0.00**
Cost To You: **0.00**

POLICY
CONTACT
SCHOOL
COURSE
REVIEW
TECH SUPPORT

COURSE INFORMATION

- Please review and enter the required Course Detail Information. Scroll to the bottom of the page for additional information on Authorized Fees and courses paid at a "Flat Rate." Click "Review" after you have entered all applicable information.
- ARNC Federal Tuition Assistance (FTA) is only an estimate and requires approval

| Monthly Cap | | | | Maximum Award | |
|-------------|---------|-------|-------|--------------------------|--|
| Semester | Quarter | Year | % Max | Total FTA Including Fees | |
| 250.00 | 167.00 | 15.00 | 100% | 4500.00 | |

| COURSE CODE (Required) | COURSE TITLE (Required) | PREREQ LEVEL (Required) | DELIVERY MODE (Required) | TERM TYPE (Required) | # OF HOURS (Required) | COST / HOUR (Required) | COURSE COST | AUTHORIZED FEES | FTA (Estimate) |
|------------------------|-------------------------|-------------------------|--------------------------|----------------------|-----------------------|------------------------|-------------|-----------------|----------------|
| ENGL 484 | ENGL 484 | Graduate | Classroom | Semester | 3 | 100.00 | 300.00 | 0.00 | 300.00 |
| 1 | | Bachelors | Classroom | Semester | 0.0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 2 | | Bachelors | Classroom | Semester | 0.0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 3 | | Bachelors | Classroom | Semester | 0.0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 4 | | Bachelors | Classroom | Semester | 0.0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 5 | | Bachelors | Classroom | Semester | 0.0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 6 | | Bachelors | Classroom | Semester | 0.0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 7 | | Bachelors | Classroom | Semester | 0.0 | 0.00 | 0.00 | 0.00 | 0.00 |
| 8 | | Bachelors | Classroom | Semester | 0.0 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total: | | | | | | | 0.00 | 0.00 | 0.00 |

FOR ALL COURSES WITH AUTHORIZED FEES ENTERED ABOVE, INCLUDE THE TYPE OF FEE AND THE AMOUNT OF THE FEE.

THIS AUTHORIZED FEE INFORMATION IS REQUIRED (250 character maximum)

If your courses are paid at a Flat Rate

- Make sure all course information have been entered above except for Cost/Hour that will be calculated
- Enter the Flat Rate below (Tuition Only). Add any authorized fees separately above.
- Press 'Apply Flat Rate' and the Flat Rate entered will be disbursed across all courses above so that the an estimated amount of Federal TA can be calculated

https://www.nationalguardbenefits.com/ApplicationFrameset.asp?SSN=501904108

10. Click on Preview

FTA Online Application Web Page Dialog

Federal Tuition Assistance Online Application Request




Your FTA Manager is
 18.7 Bureau (Main), (781) 333-3883
Assistant.Manager@us.army.mil

Total Costs: **305.16**
 FTA (Estimate): **305.16**
 Cost To You: **0.00**


REVIEW

REVIEW PROCESS INSTRUCTIONS

- STEP 1: Click on the section name in the table below to go to that section to view and/or correct any errors. If there is a red X, please look in the details for an explanation.
- STEP 2: Read and accept the Recoupment Policy - (Declining will prevent you from submitting your application for ARNG Federal Tuition Assistance).
- STEP 3: SUBMIT after all required information is entered, you have selected "Agree" and printed the Recoupment Policy, you have indicated if this is a New Request or an Updated Request (use comment box to explain how updated request relates to a previous request) and clicked "Print Application."

| STEP 1: REVIEW STATUS | | |
|-----------------------|-----------------------------------------------------------------------------------------------------------------------|---------|
| Status | Section | Details |
| ✓ |  Contact Information | |
| ✓ |  School Information | |
| ✓ |  Course Information | |

STEP 2: RECOUPMENT POLICY
 (Must be reviewed prior to submitting your Federal Tuition Assistance application)


**ARMY NATIONAL GUARD
 FEDERAL TUITION ASSISTANCE (ARNG-FTA)**
RECOUPMENT POLICY
 Last Updated
 9 June 2006

<https://www.nationalguardbenefits.com/ApplicationFrameSet.asp?SSN=501984131>

11. Once you have verified that the Contact, School, and Course Information is correct, Read through the Recoupment Policy and select agree.
12. If this is the first application that you are submitting for the upcoming semester Select New Request for Step #3. If you are submitting a corrected Request select Updated Request.
13. It is strongly recommended that you print a copy of your application and keep it for your records.
14. Click on Submit. You will then receive a confirmation e-mail once your application is received.